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**Chand Singh**

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Career Objective:

Strive to work hard towards achieving the organizational goal within stipulated time and enhance the profitability by contributing my skills & work hard for organization to meet the career objective as well.

Educational Qualifications:

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| --- | --- | --- |
| * PGDM (Marketing and Finance): New Delhi Institute of Management, New Delhi, 2012-2014 (61.02%) * B.Com (Honours): St. Anthony’s College,Shillong(NEHU): 2011(46.25%) * Higher Secondary: K.V.Laitkor Peak, Shillong(CBSE): 2008(69.4%) * Secondary: K.V.Laitkor Peak, Shillong(CBSE): 2006(63.2%)  |  |  | | --- | --- | | ***Professional Experience:*** |  |   **Customs & Central Excise (36 months)**  *Designation*: Data Entry &Computer Operator  *Responsibilities*:   * Maintaining Records of Stationery’s, Tables, Chairs and Electrical Appliances. * Preparing monthly reports on various items purchased for official use. |

Summer Internship Project:

**Electionmall Technologies Inc**.(Electionmall.com): 22nd April 2013 – 22nd June 2013

*Project Title* :Inbound Marketing

*Project Synopsis* :The project delivers an insight about the Inbound marketing process for election campaigns that effectively utilize technology & business know-how to enable candidates, organizations, and other elected representatives to generate enhanced gains in “awareness, funds & votes” .It also brings out how the organization meet their fundraising, outreach and online goals and what kind of Products and services are used for a successful campaign.

Achievements/ Awards/ Certification:

* Organised Community Fresher’s for two consecutive years during my graduation
* Participated in Intra School Quiz “Start Reading :IT MAKES SENSE” programme ,phase 2006
* UGC Approved Career Oriented Course in Communication Skills

Co-Curricular /Extra-Curricular Activities

* Participated in the K.V Regional Cricket Sports meet twice and secured 2nd position
* Participated in the Inter College Cricket Tournament
* Various Prizes in Marathon

Core Competencies:

* Adaptable
* Flexible
* Positive attitude

Personal Information:

Date of Birth : 15-11-1989

Nationality : Indian

Gender : Male

Marital Status :Single

Permanent Address :Additional Secretariat Compound, Shillong – 793001

Languages known :English,Hindi,Punjabi,Nepali